

**ENFIELD BOARD OF EDUCATION  
CURRICULUM COMMITTEE MEETING MINUTES  
APRIL 19, 2017**

The April 19, 2017 Curriculum Committee meeting was called to order by Tim Neville 5:02 PM.

**Present:** Tim Neville and Stacy Thurston

**Absent:** Ray Peabody

**Also Present:** Walter Kruzel, Meghann Burr, Jennifer Hawkins and Michelle Middleton

**Items for Discussion:**

**Report on EHS Writing Center**

Ms. Hawkins, an English teacher at EHS, and M. Burr reported the success of the new Writing Center at EHS. This year, EHS offered Advanced Composition as a pilot course, which accompanies the new Writing Center. The students in the Advanced Composition course offer tutoring to their peers through the Writing Center as part of their course requirements. This course is a senior elective. It is a writing course and also trains students to tutor others. Students have attended Open House and Program of Studies Night to inform parents of this opportunity. Students will present at Freshman Orientation so that freshman are aware at the start of the school year that this opportunity for tutoring exists.

Committee members suggested that the tutoring opportunity be promoted in the spring to Grade 8 students, so they will be aware of this help before high school begins. Committee unanimously voted to continue this course.

**Revisions to Data Presentation**

Ms. Middleton reviewed the requested data information with Committee members. Committee members will continue this discussion at the next Curriculum meeting.

**Items from the Table**

Committee members discussed Board policy #6161.1 Basal Textbook Adoptions. This policy is antiquated policy all textbook approvals should go through the Curriculum Subcommittee and the Academic Office.

Curriculum Chair, Tim Neville will discuss this obsolete policy with the Policy Committee Chair, Rich Regnier.

**Adjournment** – The meeting was adjourned at 6:06 PM.

Respectfully submitted,

Michelle Middleton  
Chief Academic Officer